APPROVED BY

the Director of the Research and Practice Mental Health Center

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THE PROCEDURE FOR THE ADMISSION OF PATIENTS FOR HOSPITALIZATION TO THE REPUBLICAN RESEARCH AND PRACTICE MENTAL HEALTH CENTER

1. A patient shall attend the reception of the consultation outpatient department (building 8 near the entrance to the Admission Department) with a view to scheduling a primary consultation with an addiction psychiatrist.
2. A medical registrar of the consultation outpatient department shall accompany the patient and/or its authorized persons to the Accounting Department (administrative building, room No.2), where a contract for the provision of paid services and a relevant payment is to be made. The payment shall be made at the cash desk located on the first floor of the administrative building.
3. The medical registrar of the consultation outpatient department shall accompany the patient and/or its authorized persons to the Admission Department (building No.8) with a view to executing the hospitalization documents based on the addiction psychiatrist’s medical report and the contract for the provision of paid services.

Note: the patient shall make an advance payment (up to 30% of total cost of services) before hospitalization.